

Council Meeting 27th March 2021 Zoom platforms

The approach for conducting the Council Meeting, where some members will vote and some members (Guests) are observers only is detailed below.

Platform – Zoom.

The meeting will take place on Zoom – all attendees, both voting CRB Member's CRB guests will attend the same meeting.

Only the CBR Voting member will be able to ask questions & then vote. CRB Guests will need to ask their voting representative to ask any questions on their behalf.

The zoom link will provided two days before the meeting.

These are strictly for the registered individuals and password protected.

These must not be shared as this could result in your loss of access to the meeting.

Note:

Please refer to the zoom etiquette document on how to amend your name to CRB & Name (i.e. V8 Victor Smith) . Non-compliance may result in you not getting timely access to the meeting.

Technical assistance on the day will be provided by Lorraine Noble-Thompson.

Any CRB Voting member who wishes to raise a pre-question, they must complete the form on the website by 24th March.

Questions

Pre-Questions are preferred for the Council Meeting. Questions on the day can only be asked by the CRB Voting member, by inserting their CRB & Name into the chat box (i.e. V8 Victor Smith). The meeting manager will then open the mike & ask them to speak. This will be for a maximum of 4 minutes per question.

Voting Procedure–

CRB Voting Members will be asked to cast their vote at the meeting. The meeting manager will ask each CRB in turn to declare their vote, this will be added to an excel sheet so all attendees can see the results live.

Please note:- The meeting will be recorded for transcript purposes only

Please make sure that you have updated your zoom account and read the instructions of how to change your login to the name you registered before joining the meeting. See the instruction sheet for how to do this Please take time to read this and act on the information within the sheet before the meeting. – thank you