

New data protection regulations (GDPR) – briefing note for V8 Register members

New data protection regulations - introduction

With new data protection regulations coming into force on 25th May 2018, all organisations handling personal data have had to review their procedures for collecting and handling personal data. This note aims to set out the purpose and use of the data the V8 Register collects and holds and also to encourage members to update their data, make enquiries as to the data held on the V8 Database, have access to their data, make any corrections, and give the V8 Registrar notice if they object to our holding their data and if they wish have their data erased. The V8 Register encourages you to contact the V8 Registrar to discuss any matter relating to the data you have supplied and which is held by the V8 Register. Should you wish to amend any or all of the data details held by the V8 Register or if you wish remove any or all of the data so held, please contact the [V8 Registrar](#).

We will never share or sell your data without your prior permission.

What is GDPR?

The EU General Data Protection Regulation (GDPR) is a regulation in EU law on data protection and privacy for all individuals within the European Union. It will come into force on **Friday 25th May 2018** in all EU Member States, including the United Kingdom. These regulations will replace the existing data protection legislation and introduce a more rigorous data protection regime.

The **GDPR governs the collection, storage and handling of personal data** which is information that can be used to identify an individual person directly or indirectly. GDPR applies both to data from within the EU and also to data from outside the EU once it is brought within the EU. This includes information such as their name, address, contacts and other personal information. Positive consent will generally be required from individuals to the collection, storage and processing of their data. The GDPR will require organisations to take steps to protect individuals' data that they hold in either physical or digital form, and to have appropriate systems and processes to govern the collection, retention and erasure of such data. Organisations will be obliged to report any data breaches to the Information Commissioner's Office.

The **GDPR sets out principles for collecting personal data**. It states that data must be collected for a specific purpose, it must be limited and relevant, it must be accurate and up to date, it must be kept for no longer than is necessary, and it must be secure.

The **GDPR confers specific rights on individuals in relation to their data**, subject to certain limitations. These rights include to be informed that their data is being held, to have access to their data, to have errors in their data rectified, to have their data erased, to restrict processing of their data and to object to the holding of their data.

It is clear that the **GDPR will have a significant impact for organisations** in the EU that hold individuals' data either as employers or as part of their business or other activities. **It will also have an effect on the way that a small organisation**

like a members' club or group handles its members' data and the exercise of their members' rights above. Further information regarding GDPR will be released on the V8 Website, but in the meantime if any member of the V8 Register has any questions regarding the GDPR and their data held by the V8 Register, please contact the [V8 Registrar](#). See the Contacts webpage for his contacts.

What is personal data?

Personal data is any information relating to an identified or identifiable person (the Data Subject) and an identifiable person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Personal data statement

Privacy of data

The V8 Register takes the privacy of our members' data seriously and will only use your personal information for MG Car Club Limited (Club) membership administration purposes and for communicating with you about your membership of the V8 Register. Only the V8 Registrar and V8 Chairman will be able to access any data you have provided to the V8 Register.

Purpose and use of data

The personal data provided by MGV8 enthusiasts and held by the V8 Register is used by the V8 Register to:

- **Maintain a register of MGV8s**
One of the basic functions of a register within the Club is to provide specialist support and services for members with the MG models covered by each register. The data is used to maintain a V8 Database as a register of MGBV8 cars, recording vehicle information of individual cars and the details of the registrant where known. The aim of our maintaining the V8 Database is to have available information on individual MGBV8s including technical and ownership information on each car as part of the history of the various V8 powered models – MGBGTs, MGBV8 Conversions, MG RV8s and other MGV8 models.
- **Communicate with V8 Register members about their membership and participation in events and other activities**
The data used for communications with members is mainly email addresses, but occasionally telephone numbers and very rarely postal addresses are used.
- **Manage the Online V8 Shop**
Personal data is collected from online sales transactions made through our Online V8 Shop so goods can be despatched by mail to the purchaser and any aftersales matters dealt with. The online payment processing is carried out on

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the secure website of the payment services provider, Worldpay, so the personal data associated with the payment processing is handled by Worldpay and by the purchaser's debit/credit card company and bank. The V8 Register has no involvement in that process other than the receipt of an automated email from Worldpay following the completion of the transaction with details of the goods or service purchased, the buyer's address and contacts. That acts as the confirmation of the transaction following which the goods are despatched to the buyer or the service provided by the V8 Register.

- **Administer the V8 Bulletin Board (V8BB)**

The data is used to check applications to join the V8BB because access to the V8BB is only available to registered members of the V8 Register who are also current members of the Club. Limited data is passed to the V8BB administrator (**V8BB Admin**) to enable him/her to check applications received from people wishing to join the V8BB, not least to check they are each a member of the V8 Register and a current member of the Club. The data is also needed by the V8BB Admin to carry out any maintenance and/or moderation activities where necessary. Data disclosing a member's postal address will only be passed to the V8BB Admin where serious difficulties with moderation or legal action arising in connection with a member's use of the V8BB require this.

- **Administer the V8 Register Facebook Group (V8FG)**

As it is a "closed group" with access only available to members of the V8 Register who have applied for and have been accepted as members of the V8FG by its administrator (**V8 Facebook Admin**), limited data is passed to the V8 Facebook Admin to enable him/her to check applications received from people wishing to join the V8 Facebook Group, not least to check they are both current members of the V8 Register and of the Club, and also to carry out any maintenance and/or moderation activities where necessary. Data disclosing a member's postal address will only be passed to the V8 Facebook Admin where difficulties with moderation or matters arising in connection with a member's use of the V8FG forum require this.

- **Communicate with the Club's membership secretary**

Data, including the registrants' postal address, is passed to the membership secretary (Membership Secretary) of the Club at Club Office in Abingdon to enable him/her to make any necessary membership checks and administrative maintenance. Where a registrant applying to join the V8 Register is not a current member of the Club, or a current member of an overseas branch or affiliate of the Club Limited based in the UK, data will be passed to the Membership Secretary to enable him/her to send information to the registrant with the aim of recruiting them as a member of the Club.

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Maintaining accurate and up to date data

With a members' motor club maintaining up to date and accurate data is a challenge in terms of the occasions when we have contacts with members who

provide any updated information. Frequently the data is updated when a registrant notifies the V8 Register they have purchased an MG V8 and by deduction the V8 Registrar assumes the original registrant of that MG V8 has sold the car. In such cases the data for the original registrant is removed as a registration of the MG V8 which is no longer necessary. In a relatively few cases a member who has sold their MG V8 does notify the V8 Register of their sale and a very few request their data be removed in which cases the data is removed as a registration.

Release of "limited member data" to fellow members has ceased

The previous release of limited data for a registered member, who had agreed to limited data release in their registration with the V8 Register, has ceased. In a members' club associating with fellow members in their part of the country or with similar technical concerns is a natural part of club membership and participation, but with the arrival of the GDPR it has been decided it is necessary to cease releasing data in that way. The practical alternative is the V8 Registrar will, on receiving an enquiry from a member for the contacts of a fellow member, contact the fellow member to seek their permission to put the two members in contact.

Postal addresses are never released to any party other than to the membership secretary at the Club as there are reasonable concerns that possession of a postal address could identify where a car is kept and thereby expose the car to the possible risk of theft.

Data security

The V8 Database is held offline and accessed via a remote store on a memory stick. The memory stick is held securely.

Encouraging V8 Register members to update their data and make data enquiries

Through regular announcements on the V8 Website and on the V8BB we aim to encourage members to update their data, make enquiries as to the data held on the V8 Database, have access to that data, make any corrections, give the V8 Registrar notice if they object to our holding their data and if they wish have their data erased. If any member of the V8 Register has any questions regarding the GDPR and/or their data held by the V8 Register and/or you wish to update or change any part of the data you have previously provided to the V8 Register, please contact the V8 Registrar. When you make contact with the V8 Registrar our procedures will involve careful checking of any enquiry we receive in order to verify the identity of the person making a personal data enquiry or access request in connection with the V8 Database.

Contacts

The V8 Registrar can be contacted by email at v8registrar@v8register.net or if you prefer to make contact by telephone then see our Contacts webpage via the link at the foot of the homepage on the V8 Website at www.v8register.net/contacts.htm